

October 1st 2010

TO: All Interior Design Students

**SUBJECT: General Program News
Spring 2011 Pre-Registration Procedures**

***Career Program Pre-registration will be October 25 through 27
Web registration for all students will begin on October 28***

As we approach pre-registration we want to make sure you are aware of your options and have as much information as you need to register for spring 2011. The spring schedule will be on-line soon or is on-line now. All students who are declared interior design majors may pre-register.

As you are deciding about spring classes please consider visiting the interior design web site at www.jccc.edu/interiordesign. **The site is transitioning from JCCC's old web host to the new host. Please contact me if you have difficulties with the site or questions regarding registration at janc@jccc.edu or stop by GEB 301.**

All Interiors students are encouraged to take the time to fill out program cards or update their cards. Current and new student program cards are available in GEB 301.

Whether you choose to take advantage of pre-registration or not, don't wait until the last semester to determine if you have all the courses you need to graduate!

General Registration information:

- You may pre-register via phone, web or in person on the second floor of the success center. You will need your student # to register.
- Only students who are declared program students may pre-register.
- Please use the CRN (5 digit number on the line schedule).
- **I would like to encourage you to discuss plans for your course of study with me. Please come to my office during scheduled office hours or make an appointment via email.**
- Students graduating in spring 2011 or fall 2011 should see me to review graduation requirements.
- Spring 2011 graduates need to obtain approval to enroll in ITMD 237 or ITMD 239 Capstone: Portfolio and Presentation. Only students who plan to graduate in spring 2011 or summer 2011 should enroll in this class.

I encourage you to take advantage of pre registration so you have access to all the courses you want and need to take before they "fill". You can pre-register for Interior and Drafting classes as well as all JCCC classes. Payment deadlines **are not** earlier for students who pre-enroll for classes.

You may want to visit the **interiors website** at www.jccc.edu/interiordesign. The website may provide answers to some of your questions, or don't hesitate to e-mail me at janc@jccc.edu.

General information on interiors courses for spring 2011:

Students are encouraged to follow the sequence of classes recommended on the web site for the certificates and associate degrees. Please attempt to take courses in the recommended sequence when possible and if you "skip" a class in sequence go back and pick it up the following semester. There really is a reason for the order classes are suggested.

ITMD 121 and DRAF164 must be completed before enrolling in Space Planning and Design Presentation. In order to graduate in four (4) semesters, ITMD 121 and DRAF 164 must be taken in the first semester.

ITMD 123 and ITMD 129 must be completed before enrolling in CAD. In order to graduate in four (4) semesters, ITMD 123 and 129 must be taken in the second semester.

ITMD 127 Floral Design and **ITMD 175** Advanced Floral Design are elective courses. Many students take these courses for both career and personal enrichment. The courses do have additional costs for materials.

ITMD 237 and ITMD 239 should be taken the last semester the student is in school. Please remember to keep class projects and computer discs for this portfolio class.

If in doubt keep it until you are in Capstone! Students seeking multiple degrees should plan on taking capstone the semester they will graduate with the Interior Design AAS degree.

Due to space restrictions and instructor constraints we cannot offer all courses each semester. Please visit the interior design web site to see the typical fall/spring offering options and consider the arrangement as you plan a personal course of study towards your certificate or associates degree.

The following classes are only being offered one semester this academic year. The fall 2011 schedule is not yet complete but this pattern is typical of fall/spring offerings.

Fall 2010 only offerings

ITMD 133
ITMD 140
ITMD 145
ITMD 271

Spring 2010 only offerings

ITMD 132*
ITMD 143
ITMD 175
ITMD 219
ITMD 225
ITMD 231
ITMD 273
ITMD 295

*Offered in the fall as a Learning Community MKT 134/ITMD 132