

Younger Kansas Writers Submission Guidelines

1. **Please read all guidelines carefully before submitting an entry.**
2. Each entry form should be completed totally and accurately. Each entry form must include written signatures. Please write or type neatly.
3. Only **two** submissions per student, please. **Illustrations may accompany a written piece of work, but should not be submitted as entries in and of themselves.**
4. Please do not include classroom sets of a story or poem. Include only the best of that written by your students. Strive for the unique.
5. Please pre-edit before submitting entries. If there is an unusual spelling desired, please indicate. An example would be "Harey's Homerun" (the usual spelling is Harry).
6. Please submit one copy of the original work in printed form. The completed entry form should be stapled to this copy. Duplicate it as necessary.
Entries MUST ALSO be submitted in Word format on a disk.
Please label the disk with your name, school, and the titles of the works you are submitting. Separate disks for individual entries is not required or desired.
Entries will not be returned.
7. Prose entries must be typed, double-spaced. Poetry must be typed as you wish it to appear. Illustrations must be done in black ink. Entries in languages other than English must be accompanied by a translation. Each entry should contain the following heading:
Student's Name
Grade
Teacher's Name
School
City
8. Notification of receipt of entries can be made only by e-mail or if a self-addressed, stamped postcard is provided. Please indicate if you wish to be notified.
9. Sponsoring teachers or their respective schools must be members of KATE. A membership form can be obtained from the KATE website:

<http://web.jccc.net/kate/index.html>
10. Send entries to:
Linda Jones; Colby High School; 1890 S. Franklin Ave.; Colby, KS 67701
ljones@colbyeagles.org